

Economic Development Commission
Meeting Minutes of **February 11, 2020**

Attendance: Judy Andrade, Scott Blinkhorn, Marlene Cook, Neil Cook, Geoffrey Cooper, Ulric Deojay. **Absent:** Andrew Hadfield, Ross Farrugia, and James Filice.

Staff present – Russell Gray and Patricia Ball.

Audience of Citizens: None.

Meeting was called to order by Chairperson Geoffrey Cooper at 7:05 pm.

Approval of Previous Meeting Minutes: J. Andrade made a motion, seconded by N. Cook to accept as written the 10/8/2019 regular meeting minutes. All voted in favor of the motion.

UNFINISHED BUSINESS:

a. Sale of Industrial Park Lot #6: P. Ball informed the commission voters at the town meeting held on January 29th approved the sale of Lot #6 for \$24,000. The town attorney will be contacted to process the required paperwork and sales agreement.

NEW BUSINESS:

a. Motion on acceptance of 2020 meeting schedule: U. Deojay made a motion, seconded by N. Cook to accept the 2020 meeting schedule. All voted in favor of the motion.

b. Discussion regarding Incubator Building & Site: Commission members discussed the possible improvements that would benefit the Incubator Site. All agreed the commission should focus on improvements that would be necessary to make on the lot for future possible expansion. Members agreed the first step should be to review and verify the site still has a valid excavation permit. Members discussed what would be needed in regards to clearing the land and suggested P. Ball contact companies to get quotes on the cost involved in clearing the site of ledge. U. Deojay, made a motion, seconded by J. Andrade for P. Ball to contact companies for quotes on leveling out the back area of Incubator Building Site for future expansion. All votes in favor of the motion.

ANY OTHER BUSINESS TO COME BEFORE THE COMMISSION: N. Cook asked the members if there was any agreement on reducing the number of members on the commission. All were in agreement; the number of members could be reduced if allowed. N. Cook, made a motion, seconded by U. Deojay for P. Ball to recommend to the selectman that the Economic Development Commission would like to reduce the number of members required in the commission, and reduce the size of the commission from ten members to seven members. All voted in favor of the motion.

ADJOURNMENT:

A motion was made by U. Deojay, seconded by R. Farrugia to adjourn at 7:45 pm. All voted in favor of the motion.

Submitted by,

Patricia Ball, Economic Development Coordinator